

| ID | Law Clinic | Data entered by hand into a register | Data entered electronically into a database | Separate file inventories for each practitioner | File consultations between Advocates, Attorneys and Candidate Attorneys | File consultations between attorneys and students | A policy and system dealing with complaints | A formal system for opening and closing files | Regular review of outcome of cases and effectiveness | A policy for practitioners to keep clients up to date | Written guidelines | Regular practitioner meetings |
|----|-------------------------------------|--------------------------------------|---|---|---|---|---|---|--|---|-------------------------------------|-------------------------------------|
| 19 | Walter Sisulu University Law Clinic | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| 17 | | 15 | 14 | 15 | 15 | 14 | 9 | 15 | 13 | 15 | 12 | 15 |